# **WORKSHOP**

**International Credit** Mobility (KA107)

Zagreb, 11 December 2015

Ivana Didak and Jasmina Skočilić Agency for Mobility and EU **Programmes** 

> Graham Wilkie **European Commission**





















# **Programme**

14:00 – 15:00	Introduction to ICM Experience from the first Call Call 2016 – what is new? Ivana Didak, AMEUP
15:00 – 15:15	Coffee break
15:15 – 16:15	Award criteria Jasmina Skočilić, AMEUP
	Do's and don'ts for applicants  Graham Wilke, EC
16:15 – 16:30	E-form technical instructions  Jasmina Skočilić, AMEUP





















Represents international opening of Erasmus under the Key Action 1: Mobility of Individuals

Fosters EU - international cooperation by promoting mobility of learners and staff from and to Partner countries

**New but not new** - the ground for ICM was prepared by Erasmus Mundus, Tempus, ICI















### What are the aims?

- enhance the attractiveness of higher education in Europe and support European HEIs in competing on the higher education market worldwide
- support the priorities identified in the Communications "Increasing the impact of EU Development Policy: an Agenda for change" and "European Higher Education in the World"
- support the internationalisation, attractiveness quality, equity of access and modernisation of HEIs outside Europe in view of promoting the development of Partner Countries
- promote the development and external policy objectives and principles including national ownership, social cohesion, equity, proper geographical balance and diversity

















# **Mobility projects**





- ✓ Scholarships for mobility with Partner countries (at least one Programme and) one Partner country)
- ✓ Mobility includes students (Bachelor, Master na PhD level) and staff
- ✓ Incoming and outgoing mobility (emphasis on incoming)

















## **Programme and Partner countries**

### **Programme Countries**

### **Partner Countries**

### **EU Member States:**

Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom

# Other programme countries:

Iceland, Liechtenstein, Norway, former Yugoslav Republic of Macedonia, Turkey

# All other countries throughout the world

Except: Region 5: Andorra, Monaco, San Marino, Vatican City State, Switzerland; Region 9: Iran, Iraq, Yemen; Region 12: Bahrain, Kuwait, Oman, Quatar, Saudi Arabia, United Arab Emirates





Mobility projects (lasting 16 or 24 months) include the following activities:

Student mobility	Staff mobility
✓ Studies	✓ Teaching periods (Invited staff not available)
✓ Traineeships not available	✓ Training periods
✓ Duration: 3 - 12 months	✓ Duration: 5 days - 2 months
<ul><li>✓ short cycle, Bachelor, Master, PhD level</li><li>✓ all disciplines</li></ul>	<ul><li>✓ all disciplines</li><li>✓ minimum of 8 teaching hours</li></ul>















# **Inter-institutional agreements**

- Mobility is based on Interinstitutional agreement between your **HEI and Partner HEI**
- It sets the mobility flows & conditions, list the academic disciplines, explain recognition and commits Partner HEIs to the principles of ECHE
- Inter-institutional agreement must be signed before the start of the mobilities, but we advise checking the document at application stage together with your Partner
- http://ec.europa.eu/programmes/erasmu s-plus/discover/guide/documentsapplicants en.htm



**Key Action 1** - Mobility for learners and staff -**Higher Education Student and Staff Mobility** 

Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup>

between institutions from Programme and Partner Countries<sup>3</sup>

[Minimum requirements]4

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city⁵	Contact details <sup>6</sup> (email, phone)	Website (eg. of the course catalogue)
[]			



















### **EU** funding

as a contribution to costs for travel and subsistence during the period of mobility

### TRAVEL COSTS + INDIVIDUAL SUPPORT

only HEIs from Programme Countries can apply on behalf of the partnership to their National Agency and administer the payments for incoming and outgoing mobility

### Also possible:

- zero grant participants
- ✓ participants with special needs



















Travel support for students and staff calculated by the Distance calculator:

http://ec.europa.eu/programmes/erasmus-plus/tools/distance\_en.htm

Travel distance	amount
Between 100 and 499 KM:	180 EUR per participant
Between 500 and 1999 KM:	275 EUR per participant
Between 2000 and 2999 KM:	360 EUR per participant
Between 3000 and 3999 KM:	530 EUR per participant
Between 4000 and 7999 KM:	820 EUR per participant
8000 KM or more:	1100 EUR per participant



















# **Individual support - students**



STUDENTS	FROM	ТО	Amount
Incoming	Eligible Partner Countries	Programme Country (Croatia/Group 2)	800 EUR per month
Outgoing	Programme Country (Croatia)	Partner Countries	650 EUR per month



















# **Individual support - staff**



Amount per participant per day:

≤14 days =reference rate **15-60 days** = 70% of reference rate

STAFF	FROM	ТО	Reference rate
Incoming	Eligible Partner Countries	Programme Country (Croatia)	100 EUR
Outgoing	Programme Country (Croatia)	Partner Countries	160 EUR

















# Organisational support

**OS** is a contribution to any cost incurred by the institutions in relation to activities in support of student and staff mobility, both incoming and outgoing, to comply with the ECHE and inter-institutional agreements between Programme and Partner Countries. Eligible costs are costs directly linked to the implementation of mobility activities (excluding participant subsistence and travel).

Financing mechanism = unit costs - **amount per participant** (based on the number of participants)

> ≤100th participant: 350 EUR > 100th participant: 200 EUR

✓ the above unit costs are to be divided between the sending and hosting. institutions - the institutions will decide upon the split within their inter-institutional agreements.

















- Two application rounds (March and September 2015)
- Available budget: 1.440.844,00 EUR
- Budget allocated: 1.240.499,00 EUR
- Out of 20 applications, 15 applications have received funding
- Total: 418 individual mobilities
- 124 incoming and 20 outgoing students
- 161 incoming and 113 outgoing staff members







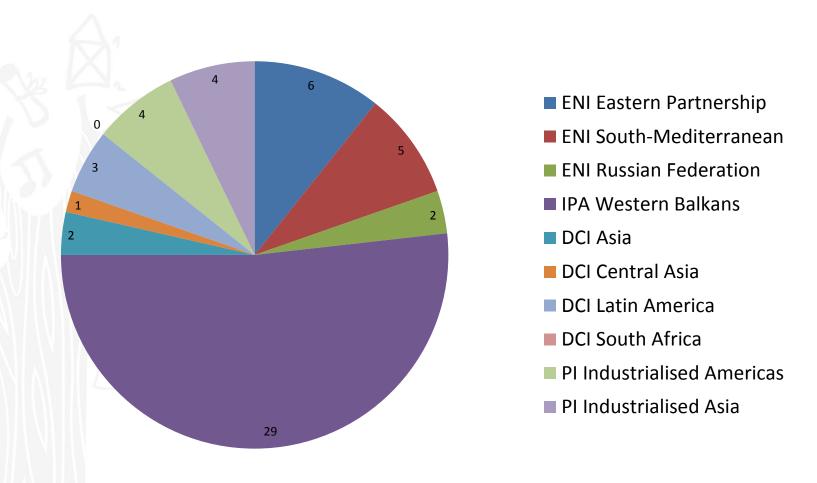








# 2015 results by budget envelopes





















# 2015 results by budget envelopes

Financial envelope	Available budget (2015)	Number of applications	Allocated budget (2015)
ENI Eastern Partnership	237.155,00	Armenia (2), Azerbaijan (1), Ukraine (2), Georgia (1)	237.128,39
ENI South-Mediterranean	313.980,00	Israel (4), Palestine (1)	209.062,86
ENI Russian Federation	147.051,00	Russia (2)	144.156,58
IPA Western Balkans	265.475,00	Bosnia and Herzegovina (11), Serbia (9), Montenegro (4), Kosovo (3), Albania (2)	260.395,11
DCI Asia	204.423,00	China (1), Indonesia (1)	161.593,22
DCI Central Asia	57.504,00	Kazakhstan (1)	38.220,00
DCI Latin America	66.479,00	Brazil (1), Columbia (1), Honduras (1)	64.444,42
DCI South Africa	18.614,00	0	0
PI Industrialised Americas	63.155,00	United States of America (4)	59.902,15
PI Industrialised Asia	67.008,00	Australia (3), (Republic of) Korea (1)	65.596,27









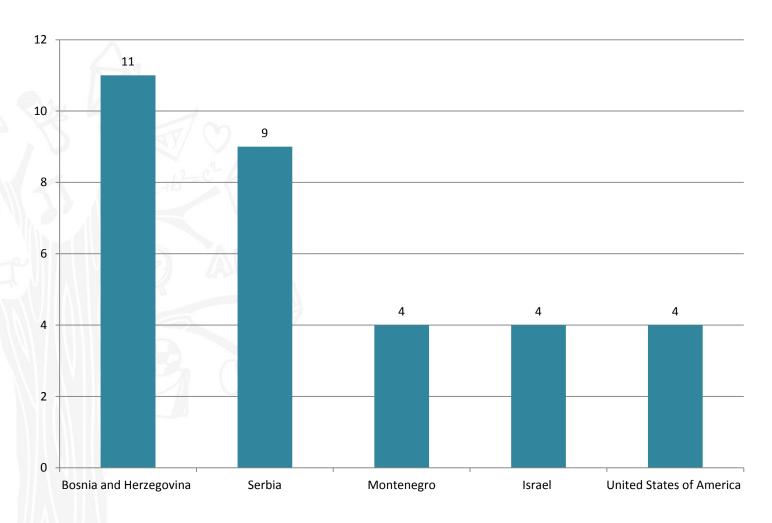








# Top 5 countries with highest demand























# Main changes

- New financial envelope African, Caribbean and Pacific countries (ACP) but with a relatively small budget
- Minimum treshold for funding has been lowered from 70/100 to 60/100
- Applicants will have to identify their Partner HEI in the application form
- Level of study for students will not have to be mentioned in the application form















# **Budget envelopes**

European Neighbourhood	ENI Eastern Partnership	Armenia, Azerbaijan, Belarus, Georgia, Moldova, Territory of Ukraine as recognised by international law
Instrument (ENI)	ENI South-Mediterranean	Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine, Syria, Tunisia
	ENI Russian Federation	Territory of Russia
Instrument for Pre-accession (IPA)	IPA Western Balkans	Albania, Bosnia and Herzegovina, Kosovo, Montenegro, Serbia
()	DCI Asia	Afghanistan, Bangladesh, Bhutan, Cambodia, China, DPR Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka, Thailand and Vietnam
Development Co-operation	DCI Central Asia	Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan
Instrument (DCI)	DCI Latin America	Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Uruguay, Venezuela
	DCI South Africa	South Africa



# **Budget envelopes**

Partnership	PI Industrialised Americas	Canada, United States of America
Instrument (PI)	PI Industrialised Asia	Australia, Brunei, Hong Kong, Japan, (Republic of) Korea, Macao, New Zealand, Singapore, Taiwan
European Development Fund (EDF)	EDF African, Caribbean and Pacific states NEW!	Angola, Antigua and Barbuda, Bahamas, Barbados, Belize, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central African Republic, Chad, Comoros, Congo, Congo -Democratic Republic of the, Cook Islands, Djibouti, Dominica, Dominican Republic, Equatorial Guinea, Eritrea, Ethiopia, Fiji, Gabon, Gambia, Ghana, Grenada, Guinea, Guinea-Bissau, Guyana, Haiti, Ivory Coast, Jamaica, Kenya, Kiribati, Lesotho, Liberia, Madagascar, Malawi, Mali, Marshall Islands, Mauritania, Mauritius, Micronesia-Federated States of, Mozambique, Namibia, Nauru, Niger, Nigeria, Niue, Palau, Papua New Guinea, Rwanda, Saint Kitts And Nevis, Saint Lucia, Saint Vincent And The Grenadines, Samoa, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Suriname, Swaziland, Timor Leste -Democratic Republic of, Tanzania, Togo, Tonga, Trinidad and Tobago, Tuvalu, Uganda, Vanuatu, Zambia, Zimbabwe















### Available budget for Croatia (Call 2016): 1.511.608,00 EUR

Financial Instrument	Financial Envelope	Available Budget (EUR) - 2016
Francisco Natable contract	ENI Eastern Partnership	236.299,00
European Neighbourhood Instrument	ENI South-Mediterranean	312.846,00
moti diniciti	ENI Russian Federation	147.623,00
Instrument for Pre-accession Assistance	IPA Western Balkans	267.077,00
	DCI Asia	206.744,00
Development	DCI Central Asia	58.157,00
Co-operation Instrument	DCI Latin America	67.234,00
	DCI South Africa	18.826,00
Dartnarahin Instrument	PI Industrialised Americas	65.525,00
Partnership Instrument	PI Industrialised Asia	69.523,00
European Development Fund	EDF African, Caribbean and Pacific states (NEW - 2016!)	61.754,00

















# **Budget restrictions**

Budget envelope	Rule	What does it mean for HEI?
DCI Asia	no outgoing short cycle, Bachelor or Master; at least 25% of the	only mobility flows of outgoing PhD and staff are eligible
DCI Latin America	mobilty should be organized with the least developed countries	aim for highest possible geographical balance
DCI Central Asia	no outgoing short cycle,	only mobility flows of
DCI South Africa	Bachelor or Master	outgoing PhD and staff are eligible
EDF ACP countries		



















# **Quality assessment**

Unlike intra European mobility (KA103), mobility projects between Programme and Partner countries undergo qualitative evaluation:

- possibility to apply for more than one region (in one application only)
- linked to internationalization strategies
- cooperation with each country will be assessed separately



















### **Award criteria**

- ✓ Relevance of the strategy (max 30 points)
- ✓ Quality of cooperation arrangements (max 30 points)
- ✓ Quality of the activity design and implementation (max 20 points)
- ✓ Impact and dissemination (max 20 points)

The applicant will explain how the project meets these 4 criteria from the point of view of its own institution and the Partner countries' institutions

















### Award criteria

## To be considered for funding the proposal must score at least 60 points in total

with

a minimum of 15 points for the RELEVANCE OF THE STRATEGY

### Evaluators check:

- eligibility of all mobility flows
- budget restrictions

#### Evaluators assess:

four quality criteria per Partner country

#### Evaluators recommend:

retention or reduction of the entire mobility flow/only certain flows

### **Evaluation committee decides:**

which projects are funded taking into account geographical balance





















# Relevance of the strategy

Explain why you want to foster mobility.

Attract talent? Research purposes? Opportunities for staff development? Etc.

- Explain the preference given to a certain region/country. Is there any institutional policy favouring the cooperation with this region/country? Is there particularly strong faculty cooperation with a specific HEI?
- Explain why the mobility project is relevant to your institution's internationalisation strategy. Does your internationalisation strategy focus on building partnerships in education, innovation and research? Is the choice of the partner institution made for strengthening cooperation? How?
- Explain why the planned mobility project is relevant to the internationalisation strategy of the partner institution(s). Please contact your partner(s) to find out.
- Try to provide 'quantifiable information' on the profile of selected partners. Size and influence in a particular area? Complementarity of faculties/departments involved? Similarity of study programmes?
- Try to distinguish the specific aims for choosing mobility of students and/or staff. Do you need to strengthen the partnership before sending students? Build mutual trust? Ease the recognition process? Staff mobility might be the way to start.
- Keep it short and simple, but make sure that you get all your points across.

In case of new cooperation agreements, also:

Explain why building cooperation with a new region/country is relevant for all the institutions involved.

Diversification of your AND your partner's internationalisation strategy?

Explain the complementarity of your and your partner's institutions.

















## **Quality of the cooperation arrangements**

### DO

- Explain the division of competences which has been agreed with your partner, as outlined in the Inter-institutional Agreement.
  - Who offers which courses and when? Who provides support for visa/insurance/accommodation? Who is in charge for the selection and/or evaluation of participants? What will the students/staff have to do? Etc.
- Detail how the finances will be split between you and your partner, if applicable. Will you share the Organisational Support grant? Will you provide funds in addition to the EU grant?
- Explain how communication channels will work between you and your partner. Who is responsible for the paperwork? How will you monitor and report on the mobilities? Beware that you will have to report on mobilities in the EU's Mobility Tool+ on a monthly basis.
- Make sure that you and your partner have the financial and operational capacity to carry out these activities.
- Explain similar previous experience and what this means for future cooperation. If you have previous experience with institutions in the Partner Country chosen, explain how this application builds on and enhances existing partnership arrangements?

In case of new partnerships, also:

- Explain how previous international cooperation experience will be used to develop new partnerships.
- Provide information about your institution's experience in implementing credit mobility in general (between Programme Countries or between Programme & Partner Countries).

















# Quality of the project design and implementation

### DO

- Try to organise this section around the 3 phases of the mobility period: Before, During & After. What is offered to the students/staff during the different phases? By whom?
- For outgoing mobility to countries in regions 6, 7, 8, 10 and 11, consult your National Agency to see whether it is eligible. Outgoing mobility to these countries is eligible only at doctoral level or for staff, unless your National Agency has made additional funds available. If so, specify the number of students and total duration per study level (e.g. 3 BA students to Cape Town University for a total duration of 18 months and 2 MA students for 24 months).
- Mention the completeness and quality of arrangements for the selection, support and recognition, both at your institution and at the partner institution. How will the participants be selected? Will they receive support for insurance/visa/housing? What kinds of facilities are available to the participants (libraries etc.)? How many credits or equivalent units will they receive? Etc.
- Try to address the additional support for disadvantaged people, language training, cultural integration activities, etc. - if planned. Will participants receive language courses? Will there be social and integration activities? How will participants from disadvantaged backgrounds or with special needs be encouraged to participate?
- Give an indicative timeline for each activity. When will the participants be selected? When will they receive language training? For how long? When will their mobility periods be recognised? Etc.















# Impact and sustainability

### DO

- Explain the impact and outcomes of the mobility project on the different stakeholders. What is the expected impact on the participants (e.g. what skills will they acquire)? What is the expected impact on your institution? What about your partner institution(s)?
- Explain the impact at local/regional/national level, including in the Partner Country. How will the outcomes be measured and evaluated? How will you know whether you have achieved the desired and expected impacts?
- Describe what dissemination activities you intend to carry out and through which channels. Do you have means to measure success and disseminate results (e.g. publications, surveys, newsletters, alumni networks etc.)? If not, how will you develop them? Will you work together with your partner?
- Explain who will benefit from the dissemination of project results. Will you keep the dissemination activity at the faculty/university level only or go beyond? What about your partner?
- The stated impact should be relative to the number and type of activities planned. While sending a Bachelor's student to a Partner Country might have an impact on the individual, it will hardly have a regional or national impact. But perhaps a focussed exchange of staff in a particular faculty is embedded within a strategy of developing joint curricula or joint research projects.



















- Do not be too generic in your answers
- Do not focus only on your home institution, but describe what is in it for your partner and what the common benefits are
- Do not copy-paste. If some parts of your answers are the same for each Partner Country or institution, answer them only once and refer to your first answer throughout the application
- Do not give the same information in part 2 and 3
- Do not forget to mention recognition for staff mobility. How will the home university capitalise on the experience abroad that their staff has undertaken?
- Do not understand "desired impact" as what you wish to have as impact, but as what you can actually implement as a result of the mobility activities

















### **Submission deadline**

### KA1 - Higher education student and staff mobility between Programme and Partner Countries

## **Deadline for application submission: 2 February 2016**





















### Download the e-form:

http://www.mobilnost.hr/hr/sadrzaj/sudjelov anje/obrazovanje-iosposobljavanje/erasmus-visokoobrazovanje/dokumentacija-za-prijavu-2016-/

### **Application form**



Application Form

KA1 - Learning Mobility of Individuals Higher education student and staff mobility between Programme and Partner Countries

#### A. General Information

This application form consists of the following main sections:

- Context: this section asks for general information about the type of project proposal you want to submit and about the Agency that will receive, assess and select your proposal;
- Applicant organisation: this section asks for information about the applicant organisation;
- Main activities: this section asks for information about the type and number of mobilities foreseen;
- Budget: in this section you will be asked to give information about the amount of the EU grant you request:
- Quality questions: in this section, for each partner country, the applicant is asked to demonstrate the relevance of the planned mobilities, the quality of cooperation agreements, the quality of the project design and its impact and dissemination.
- Check List/Data Protection Notice/Declaration of Honour: in these sections, the applicant is made aware of important conditions linked to the submission of the grant request;
- Annexes: in this section, the applicant needs to attach additional documents that are mandatory for the completion of the application.
- Submission: in this section, the applicant will be able to confirm the information provided and to submit the form online.

For more information on how to fill in this application form, you can read the Technical Guidelines for e-Forms.

For more information on the award criteria according to which the quality assessment of this application will be done please refer to the Programme Guide and the Guide for Experts.

B. Context	
Programme	Erasmus+
Key Action	Learning Mobility of Individuals
Action	Mobility of learners and staff
Action Type	Higher education student and staff mobility between Programme and Partner Countries
Call	2016
Round	Round 1
Deadline for Submission (dd-mm-yyyy hh:nn:ss - Brussels, Belgium Time)	02-02-2016 12:00:00
Language used to fill in the form	
B.1. Project Identification	
Project Start Date (dd-mm-yyyy)	01-06-2016
Project Total Duration (Months)	
Project End Date (dd-mm-yyyy)	
Applicant Organisation Full Legal Name (Latin characters)	
Form hash code	15EFCCC5477374B5



















### **Application form**



**Application Form** 

Call: 2016

KA1 - Learning Mobility of Individuals

Higher education student and staff mobility between Programme and Partner Countries

Form Version: 2.01

#### D.1. Activities' Details Activity No. Activity Type Requested Duration for All Participants Flow No. Incoming/Outgoing Country of Origin Country of Destination Distance Band Total Duration Total Duration Including Total No. of Total Travel Days Excluding Travel (days) Travel (days) **Participants** Total

Add Activity

Remove Activity

















### Student mobility example



**Application Form** 

Call: 2016

KA1 - Learning Mobility of Individuals

Higher education student and staff mobility between Programme and Partner Countries

Form Version: 2.01

#### D.1. Activities' Details Activity No. A1 Activity Type Student mobility for Studies To/From Partner Countries Requested Duration for All Participants Country of Origin Flow No. Incoming/Outgoing Country of Destination Distance Band Total No. of Participants Total Duration (full months) Total Duration (extra days) Bolivia Croatia 8000 - 19999 km 25 I - Incoming 0 5 8000 - 19999 km 2 O - Outgoing Croatia Bolivia 20 0 4 Total 45 9



















## Staff mobility example

Activity No.									A2	
Activity Typ	pe		Staff mobility for Teaching To/From Partner Countries					•		
						Requested Duration for All Participants				
Flow No.	Incoming/Outgoing	Country of Origin		Country of Destination	Distance Band	Total Duration Excluding Travel (days)	Total Travel Days	Total Duration Including Travel (days)	Total No. of Participants	
1	I - Incoming ▼	Armenia	٧	Croatia	2000 - 2999 km	14	4	18	2	
2	I - Incoming 🔻	Bosnia and Herzegovina	·	Croatia	100 - 499 km 🔻	10	2	12	1	
+	-									
					Total	24	6	30	3	

Add Activity

Remove Activity





















### **Budget info**

Form Version: 2.01

#### E. Budget

For further information please consult the Programme Guide for the overview of funding rules. Please note that all amounts must be expressed in Euros.

#### E.1. Travel

Activity No.	Activity Type	Flow No.	Country of Origin	Country of Destination	Distance Band	Total No. of Participants	Travel Grant per Participant	Total Travel Grant Requested
A1	Student mobility for Studies To/From Partner Countries	1	Bolivia	Croatia	8000 - 19999 km	5	1100.00	5500.00
A1	Student mobility for Studies To/From Partner Countries	2	Croatia	Bolivia	8000 - 19999 km	4	1100.00	4400.00
A2	Staff mobility for Teaching To/From Partner Countries	1	Armenia	Croatia	2000 - 2999 km	2	360.00	720.00
A2	Staff mobility for Teaching To/From Partner Countries	2	Bosnia and Herzegovina	Croatia	100 - 499 km	1	180.00	180.00
							Total	10800.00

#### E.2. Individual Support

					Requested Duration for All Participants					
Activity No.	Activity Type	Flow No.	Country of Origin	Country of Destination	Total Duration (full months)	Total Duration (extra days)	Total Duration Including Travel (days)	Total No. of Participants	Grant per Participant	Total Grant Requested
A1	Student mobility for Studies To/From Partner Countries	1	Bolivia	Croatia	25	0		5	4000.00	20000.00
A1	Student mobility for Studies To/From Partner Countries	2	Croatia	Bolivia	20	0		4	3250.00	13000.00
A2	Staff mobility for Teaching To/From Partner Countries	1	Armenia	Croatia			18	2	900.00	1800.00
A2	Staff mobility for Teaching To/From Partner Countries	2	Bosnia and Herzegovina	Croatia			12	1	1200.00	1200.00
									Total	36000.00

Form hash code: 15EFCCC5477374B5 Form has not been submitted yet

EΝ

















Validate



### **Quality questions – list of partners**

Form Version: 2.01

### F. Quality Questions

Please answer the following quality questions for each of the previously mentioned Partner Countries (entered either as an origin or destination country).

Your answer to each question should refer to your higher education institution and to all other higher education institutions involved in the Programme and Partner Country.

It is important that you avoid any repetition. If the answers given for your higher education institution are the same for each Partner Country, please answer them only once, and refer to your answer throughout.

Finally, we advise you to refer to the guide for experts on quality assessment which indicates how your answers to these quality questions will be assessed.

#### F.1. Partner Country Armenia

Provide a list of the higher education institutions from the Partner country indicating their corresponding PIC if one exists.

Sequence No.	PIC	Partner Country Higher Education Institution (Legal Name in Latin characters)
1		
+	-	

#### F.1.1. Relevance of the strategy

Explain why the planned mobility project is relevant to the internationalisation strategy of the higher education institutions involved (both in the Programme and Partner Country). Justify the proposed type(s) of mobility (students and/or staff).



















### Consult before application!

- ✓ Inter-institutional agreement: <a href="http://ec.europa.eu/programmes/erasmus-">http://ec.europa.eu/programmes/erasmus-</a> plus/discover/guide/documents-applicants\_en.htm
- ✓ Do's and don'ts for applicant higher education institutions: http://mobilnost.hr/cms\_files/2015/11/1448628877\_do-s-and-don-ts-forapplicants--he-intl---nov-2015.pdf
- ✓ Frequently Asked Questions for Higher Education Institutions: http://mobilnost.hr/cms\_files/2015/11/1448628902\_fag-on-internationalcredit-mobility-for-heis-nov-2015.pdf
- ✓ Guide for Partner Countries: http://www.mobilnost.hr/prilozi/05\_1444207656\_Erasmus+\_ICM\_Quick\_Ref erence\_Guide\_for\_Partner\_Country\_HEIs\_Oct2015.pdf
- ✓ Guidelines for Experts: http://www.mobilnost.hr/cms\_files/2015/12/1449659010\_expert-guideka107-nov2015.pdf



















### Key messages

- Involve your partner in the application process
- Link the Partner HEIs to your internationalisation strategies
- Keep the budget availability in mind
- NA will also be looking to fund projects with partners in low-income and least developed Partner countries to ensure geographical balance
- Be aware of the budget restrictions for specific envelopes
- It is mandatory to identify Partner country HEIs in the application
- Consult the comprehensive Manual Do's and don'ts for applicants and Guidelines for Experts before submitting the application





















# **AND SUBMIT YOUR PROPOSAL BEFORE DEADLINE**

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