

Prijavni obrasci – tehnička pitanja i pitanja kvalitete (KA2)

Seminar za područje visokog
obrazovanja
za prijavitelje Erasmus+
za 2015.

Zagreb, 5. prosinca 2014.



AGENCIJA ZA
MOBILNOST I
PROGRAME EU



Erasmus+



Obzor 2020.



eurodesk
hrvatska



Ključna aktivnost 2

Prijavni obrasci











<http://www.mobilnost.hr/index.php?id=1012>

http://ec.europa.eu/programmes/erasmus-plus/discover/guide/documents-applicants_en.htm

Trenutačno dostupne **DRAFT verzije**:

KA2 – Cooperation for
innovation and the
exchange of good practices

- Strategic Partnerships for School Education  (917 kB)
- Strategic Partnerships for Schools only  (809 kB)
- Strategic Partnerships for Vocational Education/Training  (815 kB)
- Strategic Partnerships for Higher Education  (810 kB) 
- Strategic Partnerships for Adult Learning  (810 kB)
- Strategic Partnerships for Youth  (758 kB)
- Strategic Partnerships addressing more than one field:
please choose the template above which best
corresponds to the field in question 

Draft prijavnog obrasca – Pregled



Erasmus+

Application Form – Call: 2015

KA2 – Cooperation and Innovation for
Good Practices

Strategic Partnerships for Higher Education

Form version: 0.1 Adobe Reader Version: 10.104

General Information

This application form consists of the following main sections:

- **Context:** this section asks for general information about the type of project proposal you want to submit;
- **Participating organisation(s):** this section asks for information about the applicant organisation and about other participating organisations involved as partners in the project;
- **Description of the project:** this section asks for information about the stages of the project which should include: preparation, implementation and follow-up;
- **Budget:** in this section you will be asked to give information about the amount of the EU grant you request;
- **Project Summary:** In this section you should describe in a compact way your project's rationale, objectives and how you intend to achieve these.
- **Check List/Data Protection Notice/Declaration of Honour:** in these sections, the applicant organisation is made aware of important conditions linked to the submission of the grant request;
- **Annexes:** in this section, the applicant needs to attach additional documents that are mandatory for the completion of the application;
- **Submission:** in this section, the applicant will be able to confirm the information provided and to submit the form electronically.

For more information on how to fill in this application form, you can read the e-Forms Guideline.

- Opće informacije o prijavi
- Organizacije koje sudjeluju
- Opis projekta (sve faze)
- Budžet
- Sažetak
- Lista za provjeru/Obavijest o zaštiti podataka/Izjava o časti
- Privici
- Podnošenje prijave

Draft prijavnog obrasca – Opće informacije



Erasmus+

Application Form – Call: 2015

KA2 – Cooperation and Innovation for
Good Practices

Strategic Partnerships for Higher Education

Form version: 0.1 Adobe Reader Version: 10.104

>

Context

Programme	Erasmus+
Key Action	Cooperation for Innovation and the Exchange of Good Practices
Action	Strategic Partnerships
Which field is the most impacted?	Strategic Partnerships for Higher Education
Call	2015
Round	
Deadline for Submission (Brussels, Belgium Time)	31 March, 2015 12:00
Language used to fill in the form	

Odabrati obrazac za relevantno područje obrazovanja!

Upisati rok i jezik

Draft prijavnog obrasca – Opće informacije



Erasmus+


Application Form – Call: 2015

KA2 – Cooperation and Innovation for
Good Practices

Strategic Partnerships for Higher Education

Form version: 0.1 Adobe Reader Version: 10.104

Project Identification

Project Title	
Project Acronym	
Project Start Date (dd-mm-yyyy)	
Project Total Duration (Months)	
Project End Date (dd-mm-yyyy)	
Applicant Organisation Full Legal Name (Latin characters)	
Form Hash Code	 0000000000000000

Upisati naslov projekta, akronim te početak projekta i odabrati ukupno trajanje (24 ili 36 mj.)

Draft prijavnog obrasca – Opće informacije



Application Form – Call: 2015

KA2 – Cooperation and Innovation for
Good Practices

Strategic Partnerships for Higher Education

Form version: 0.1 Adobe Reader Version: 10.104

Erasmus+

National Agency of the Applicant Organisation

Identification



Odabrati HR01 (Hrvatska)

For further details about the available Erasmus+ National Agencies, please consult the following page:

http://ec.europa.eu/education/erasmus-plus/national-agencies_en.htm



AGENCIJA ZA
MOBILNOST I
PROGRAME EU



Application Form – Call: 2015

KA2 – Cooperation and Innovation for
Good Practices

Strategic Partnerships for Higher Education

Form version: 0.1 Adobe Reader Version: 10.104

Erasmus+

Priorities

Please select the most relevant horizontal or sectoral priority according to the objectives of your project.

Please select other relevant horizontal or sectoral priorities according to the objectives of your project.

[+][-]

Please comment on your choice of priorities.

Draft prijavnog obrasca – Opće informacije

Odabrati horizontalni ili prioritet za područje visokog obrazovanja najrelevantniji za ciljeve i rezultate projekta

PRIORITETI



Odabrati druge prioritete na koje se projekt odnosi + **objasniti izbor niže**

str. 106-108

Erasmus+
Programme Guide



AGENCIJA ZA
MOBILNOST I
PROGRAME EU

Draft prijavnog obrasca – Organizacije



Application Form – Call: 2015

KA2 – Cooperation and Innovation for
Good Practices

Strategic Partnerships for Higher Education

Form version: 0.1 Adobe Reader Version: 10.104

Erasmus+

Participating organisation(s)

Applicant Organisation

Role	APP - Applicant Organisation	
PIC	<input type="text"/>	Check PIC
Full legal name (National language)	<input type="text"/>	
Full legal name (Latin characters)	<input type="text"/>	
Acronym	<input type="text"/>	
National ID (if applicable)	<input type="text"/>	
Department (if applicable)	<input type="text"/>	

Nakon unosa **PIC broja**, podaci o organizaciji automatski se prebacuju u siva polja!

Partner Organisation

Role	PA - Partner Organisation	
PIC	<input type="text"/>	Check PIC
Full legal name (National language)	<input type="text"/>	
Full legal name (Latin characters)	<input type="text"/>	
Acronym	<input type="text"/>	
National ID (if applicable)	<input type="text"/>	
Department (if applicable)	<input type="text"/>	



Sve organizacije obvezno **MORAJU** imati svoj PIC broj!

Erasmus+

Form version: 0.1 Adobe Reader version: 10.1.104

Fax	
-----	--

Profile

Type of Organisation	
Is your organisation a public body?	
Is your organisation a non-profit?	

Accreditation

Have you received any type of accreditation before submitting this application?

Accreditation Type	Accreditation Reference

- **Podaci o organizaciji** (većinom automatski vezano za upis PIC broja)
- **Profil organizacije**
- **Akreditacija** (ECHE, certifikat)
- **Background and Experience** (narativno!)
- **Zakonski predstavnik**
- **Kontaktna osoba**

Draft prijavnog obrasca – Organizacije

Erasmus+

Form version: 0.1 Adobe Reader version: 10.1.104

Background and Experience

Please briefly present your organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

What are the activities and experience of your organisation in the areas relevant for this project?
What are the skills and/or expertise of key persons involved in this project?

Have you participated in a European Union granted project in the 3 years preceding this application?

YES

NO

Please indicate:

EU Programme	Year	Project Identification or Contract Number	Applicant/Beneficiary Name

[+][-]



Draft prijavnog obrasca – Organizacije

Legal Representative

Role	LR – Legal Representative
Title	
Gender	
First Name	
Family Name	
Department	
Position	
Email	
Telephone 1	

If the address is different from the one of the organisation, please tick this box

Address	
Country	
Region	
P.O. Box	
Post Code	
CEDEX	
City	
Telephone 2	

Contact Person

Role	CP – Contact Person
Title	
Gender	
First Name	
Family Name	
Department	
Position	
Email	
Telephone 1	

If the address is different from the one of the organisation, please tick this box

Address	
Country	
Region	
P.O. Box	
Post Code	
CEDEX	
City	
Telephone 2	

Add Partner

Remove Partner

Dodati sve partnere!



AGENCIJA ZA
MOBILNOST I
PROGRAME EU

Erasmus+

Form version: 0.1 Adobe Reader Version: 10.104

Draft prijavnog obrasca – Opis projekta

Description of the Project

What is the rationale of this project, in terms of objectives pursued and needs and target groups to be addressed? Why should this project be carried out transnationally?

- ✓ obrazložiti ciljeve i potrebe projekta (u skladu s ciljevima i prioritetima aktivnosti i visokog obrazovanja), ciljane skupine, razlog transnacionalne suradnje
- ✓ obrazložiti na koji je način projekt inovativan (i/ili komplementaran već izvedenim projektima)
- ✓ kako su partneri odabrani, iskustva i kompetencije kojima će doprinijeti; uključuje li projekt organizacije koje nisu prije sudjelovale u sličnim projektima, raspodjela zadataka i odgovornosti među partnerima
- ✓ suradnja i komunikacija među partnerima te ostalim dionicima; svrha, učestalost (broj) transnacionalnih projektnih sastanaka, tko će na njima sudjelovati
- ✓ odabrati relevantne teme na koje se projekt odnosi
- ✓ navesti sve očekivane rezultate projekta te osobito detaljno opisati one rezultate koji ne pripadaju intelektualnim rezultatima, diseminacijskim događanjima i transnacionalnim aktivnostima učenja, podučavanja i osposobljavanja



Draft prijavnog obrasca – Opis projekta

Participants

Approximately, how many persons will benefit indirectly from or will be target of the activities organised by the project? (i.e. participants for whom a specific grant is not foreseen, such as local participants in multiplier events, or other types of events, etc.)

Sudionici

- ✓ okvirni broj osoba koje će imati indirektnu korist od projekta ili pripadaju skupinama koje se žele obuhvatiti, tko su, kako će i u koje aktivnosti biti uključeni (npr. lokalni sudionici diseminacijskih događanja, polaznici itd.)
- ✓ hoće li i koliko osoba s manje mogućnosti sudjelovati u projektu; odabrati o kakvim je situacijama riječ, navesti na koji će ih se način podržati i uključiti



Draft prijavnog obrasca – Opis projekta

Preparation

Please describe what will be done in preparation by your organisation and by your partners before the actual project activities take place, e.g. administrative arrangements, etc.

Priprema

- ✓ opisati na koji će se način partneri pripremiti za projektne aktivnosti prije nego što projektne aktivnosti započnu (npr. administrativna, pravna, financijska priprema)

Project Management

How will you ensure proper budget control and time management in your project?

Upravljanje projektom

- ✓ detaljna razrada aktivnosti koje se odnose na: financijsko upravljanje i upravljanje vremenom; nadzor i evaluaciju projektnih aktivnosti; učestalost kvalitativnih kontrola; profil uključenog osoblja; predviđene mjere za upravljanje projektnim rizicima; indikatore (kvalitativne i kvantitativne) za procjenu uspješnosti (jesu li i u kojoj mjeri ostvareni projektni ciljevi i rezultati)

Draft prijavnog obrasca – Opis projekta

Provedba

Planira li projekt intelektualne rezultate? DA ili NE

Implementation

Do you plan to include intellectual outputs in your project?

YES

NO

[IF YES]

Please elaborate on the methodology you intend to apply in your project. Please also provide detailed information about the project activities that you will carry out with the support of the grant requested under the item "Project Management and Implementation".

[IF NO]

Please provide detailed information about the activities that your project will organise and elaborate on the methods you intend to use.

Ako da: obrazložiti metodologiju koja će se primijeniti u projektu + opisati aktivnosti koje pripadaju pod **Upravljanje projektom i provedba**

Ako ne: opisati sve aktivnosti projekta + metode koje se planiraju primjenjivati

Draft prijavnog obrasca – Opis projekta

Intellectual Outputs

When filling in the Intellectual outputs section, please specify the leading and the participating organisations under each output that have a significant contribution in terms of potential impact and transferability (e.g. new curricula, pedagogical materials, IT Tools, analysis and studies, etc.). This will allow for specifying the corresponding costs in the specific section of the budget.

Output Identification	O1
Output Title	
Output Description	
Languages [+][-]	
Media(s) [+][-]	
Activity Leading Organisation	
Participating Organisations [+][-]	

Add Output

Remove Output

važno za budžet!

detaljan opis koji će opravdati zatraženu finansijsku potporu (osoblje, dani rada);
uloga, zadaci i stručnost vodeće organizacije i ostalih partnera za svaki planirani intelektualni rezultat

Draft prijavnog obrasca – Opis projekta

Ako projekt planira intelektualne rezultate, onda ih je moguće predstaviti na **diseminacijskim događanjima**

Erasmus+

Form version: 0.1 Adobe Reader Version: 10.104

Multiplier Events

Grant support for Multiplier Events can only be asked for if the project intends to produce substantial Intellectual Outputs. Other dissemination activities will be supported via the grant item Project Management and Implementation.

--

Event Identification	E1
Event Title	
Country of Venue	
Event Description	
Intellectual Outputs Covered [+][-]	
Activity Leading Organisation	
Participating Organisations [+][-]	

Add Event

Remove Event

Do you plan to include Multiplier Events in your project?

YES

NO

Ako da: navesti na koje se točno intelektualne rezultate događanje odnosi (npr. O1, O2)

Draft prijavnog obrasca – Opis projekta

Aktivnosti mobilnosti –

transnacionalne aktivnosti osposobljavanja, učenja i podučavanja

Erasmus+

Form version: 0.1 Adobe Reader Version: 10.104

Learning/Teaching/Training Activities

Do you plan to include transnational learning, teaching or training activities in your project?

YES

NO

What is the added value of these learning, teaching or training activities (including long-term activities) with regards to the achievement of the project objectives?

Ako da: jasno i detaljno obrazložiti
dodanu vrijednost aktivnosti i na koji
će se način njome doprinijeti projektnim
ciljevima!

Draft prijavnog obrasca – Opis projekta



Application Form – Call: 2015
KA2 – Cooperation and Innovation for
Good Practices
Strategic Partnerships for Higher Education

Form version: 0.1 Adobe Reader Version: 10.104

Erasmus+

Please describe each of the learning, teaching or training activities you intend to include in your project:

Activity No.	C1
Fields	
Activity Type	
Activity Description	
No. of Participants	
Participants with Special Needs (out of total number of Participants)	
Accompanying Persons (out of total number of Participants)	
Duration (days)	
Duration (months)	
Participating Organisations [+][-]	

Add Activity

Remove Activity



Application Form – Call: 2015
KA2 – Cooperation and Innovation for
Good Practices
Strategic Partnerships for Higher Education

Form version: 0.1 Adobe Reader Version: 10.104

Erasmus+

Please also describe the arrangements for recognition or validation of the learning outcomes of the participants in learning, teaching or training activities. Will your project make use of European instruments like Europass, ECVET, Youthpass, ECTS etc. or any national instruments/certificates?



Obratiti pozornost na odabir odgovarajućeg tipa aktivnosti, dati detaljan opis aktivnosti, broj sudionika, trajanje (paziti na minimalno trajanje aktivnosti), opis postupka priznavanja ishoda učenja...



Draft prijavnog obrasca – Opis projekta

Follow-up

Impact

What is the expected impact on the participants, participating organisations, target groups and other relevant stakeholders?

Follow-up

Učinak

- ✓ opisati očekivani učinak projekta na: sudionike, organizacije sudionice, ciljane skupine, ostale dionike
- ✓ željene učinke projekta na: lokalnoj, regionalnoj, nacionalnoj, EU i/ili međunarodnoj razini
- ✓ opisati kako će se mjeriti planirani i željeni učinak projekta



Draft prijavnog obrasca – Opis projekta

Dissemination and Use of Projects' Results

You are requested to make plans for the dissemination of your project results. Please provide answers to the questions below.

To whom will you disseminate the project results inside and outside your organisation? Please define in particular your target audience(s) at local/regional/national/EU level and motivate your choice.

Diseminacija i upotreba projektnih rezultata

- ✓ razrada i plan diseminacije → UPUTE: Vodič kroz program Erasmus+ 2015., Prilog II. Širenje i korištenje rezultata projekta
- ✓ ciljane skupine unutar organizacije na lokalnoj/regionalnoj/nacionalnoj/EU razini
- ✓ tko je unutar partnerstva odgovoran za diseminaciju; stručnost; raspoloživi resursi
- ✓ detaljan opis aktivnosti i kanala diseminacije
- ✓ na koji će se način osigurati otvoreni pristup projektnim rezultatima javnosti u digitalnom obliku; ograničenja (obrazložiti); dostupnost rezultata i korištenje nakon završetka projekta

Draft prijavnog obrasca – Opis projekta

Sustainability

What are the activities and results that will be maintained after the end of the EU funding, and how will you ensure the resources needed to sustain them?

Održivost

- ✓ aktivnosti i rezultati koji se planiraju održati/nastaviti nakon prestanka financiranja (te potrebni resursi za te aktivnosti)

Project Summary

Please provide a short summary of your project. Please recall that this section [or part of it] may be used by the European Commission, Executive Agency or National Agencies in their publications. It will also feed the Erasmus+ dissemination platform.

Be concise and clear and mention at least the following elements: Context/background of project; objectives of your project; number and profile of participants; description of activities; methodology to be used in carrying out the project; a short description of the results and impact envisaged and finally the potential longer term benefits.

In view of further publication on the Erasmus+ dissemination platform, please also be aware that a comprehensive public summary of project results will be requested at report stage(s). Final payment provisions in the contract will be linked to the availability of such summary.

Please provide a translation in English.

Draft prijavnog obrasca – Projektni sažetak

Treba obuhvatiti barem: **pozadinu i svrhu samog projekta, njegove ciljeve, broj i profil organizacija sudionica, opis aktivnosti, metodologiju koja se primjenjuje u provedbi projekta, kratak opis rezultata i predviđenog učinka te potencijalne dugoročne učinke projekta.**



Na jeziku partnerstva



Na engleskom jeziku

Potom automatski obrazac prikazuje vrijednosti u – **Summary of participating organisations i Budget summary te Project Total Grant**



Draft prijavnog obrasca – Checklist

Checklist

Before submitting online your application form to the National Agency, please make sure that it fulfils the eligibility criteria listed in the Programme Guide and check that:

- you have used the official Key Action 2 application form.
- all relevant fields in the application form have been completed.
- you have chosen the correct National Agency of the country in which your organisation is established.
- the application form has been completed using one of the official languages of the Erasmus+ Programme Countries.
- you have annexed all the relevant documents:
 - the Declaration of Honour signed by the legal representative mentioned in the application.
 - the mandates of each partner to the applicant signed by both parties.
 - the timeline for the project activities and outputs using the template provided.
- all participating organisations have uploaded the documents to give proof of their legal status in the participants' portal (for more details, see the section "Selection Criteria" in Part C of the Programme Guide).
- for grants exceeding 60 000 EUR, you have uploaded the documents to give proof of your financial capacity in the participants' portal (for more details, see the section "Selection Criteria" in Part C of the Programme Guide). Not applicable in the case of public bodies or international organisations.
- you are complying with the deadline published in the Programme Guide.
- you have saved or printed the copy of the completed form for yourself.

Draft prijavnog obrasca – *Data Protection Notice*

Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed by computer. All personal data (such as names, addresses, CVs, etc.) will be processed in pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e.:

- In the case of grant application forms: the evaluation of your application in accordance with the specifications of the call for proposals,
- In the case of application for accreditation forms: the evaluation of your application in accordance with the specifications of the call for proposals,
- In the case of report forms: statistical and financial (if applicable) follow-up of the projects.

For the exact description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement accompanying this form.

You are entitled to obtain access to your personal data on request and to rectify any such data that is inaccurate or incomplete. If you have any queries concerning the processing of your personal data, you may address them to your National Agency. You have the right of recourse at any time to your national supervising body for data protection or the European Data Protection Supervisor for matters relating to the processing of your personal data.

You are informed that for the purposes of safeguarding the financial interest of the Communities, your personal data may be transferred to internal audit services, to the European Court of Auditors, to the Financial Irregularities Panel and/or to the European Anti-Fraud Office (OLAF).

<http://www.edps.europa.eu/>

Draft prijavnog obrasca – Declaration of Honour

Declaration of Honour

To be signed by the person legally authorised to enter into legally binding commitments on behalf of the applicant organisation.

I, the undersigned, certify that the information contained in this application form is correct to the best of my knowledge. I put forward a request of an Erasmus+ grant as set out in section BUDGET of this application form.

Declare that:

- All information contained in this application, is correct to the best of my knowledge.
- In the case of projects in the field of youth, the participants involved in the activities fall in the age limits defined by the Programme.
- The organisation I represent has the adequate legal capacity to participate in the call for proposals.

EITHER

The organisation I represent has financial and operational capacity to complete the proposed action or work programme

OR

The organisation I represent is considered to be a "public body" in the terms defined within the Call and can provide proof, if requested of this status, namely:

It provides learning opportunities and

- Either (a) at least 50% of its annual revenues over the last two years have been received from public sources;

- Or (b) it is controlled by public bodies or their representatives

I am authorised by my organisation to sign Community grant agreements on its behalf.

Certify that (in case the grant requested exceeds 60 000€):

The organisation I represent:

- is not bankrupt, being wound up, or having its affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning those matters, nor is it in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- has not been convicted of an offence concerning its professional conduct by a judgment which has the force of 'res judicata';
- has not been guilty of grave professional misconduct proven by any means which the National Agency can justify;
- has fulfilled its obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which it is established or those of the country where the grant agreement is to be performed;

- has not been the subject of a judgment which has the force of 'res judicata' for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;

- it is not currently subject to an administrative penalty referred to in Article 109(1) of the Financial regulations (Council Regulation 966/2012).

Acknowledge that:

The organisation I represent will not be awarded a grant if it finds itself, at the time of the grant award procedure, in contradiction with any of the statements certified above, or in the following situations:

- subject to a conflict of interest (for family, personal or political reason or through national, economic or any other interest shared with an organisation or an individual directly or indirectly involved in the grant award procedure);
- guilty of misrepresentation in supplying the information required by the National Agency as a condition of participation in the grant award procedure or has failed to supply this information.

In the event of this application being approved, the National Agency has the right to publish the name and address of this organisation, the subject of the grant and the amount awarded and the rate of funding.

Commit:

- my organisation and the other partner organisations herein, to take part upon request in dissemination and exploitation activities conducted by National Agencies, the Executive Agency and/or the European Commission, where the participation of individual participants may also be required.

I acknowledge that administrative and financial penalties may be imposed on the organisation I represent if it is guilty of misrepresentation or is found to have seriously failed to meet its contractual obligations under a previous contract or grant award procedure.

Place: _____ Date (dd-mm-yyyy): _____

Name of the applicant organisation: _____

Name of legal representative: _____

Signature: _____

National ID number of the signing person (if requested by the National Agency): _____

Stamp of the applicant organisation (if applicable): _____

Print Declaration of Honour

Draft prijavnog obrasca – Privitci

Annexes

Please note that all documents mentioned in section "Checklist" need to be attached here before you submit your application online.

File Name	File Size (kB)	
Filename1.docx	100	REMOVE
Filename2.xlsx	200	REMOVE
		ADD
		ADD
		ADD
Total Size	300	

[MAXIMUM NUMBER OF ATTACHMENT: 10]

[MAXIMUM TOTAL SIZE OF ATTACHMENTS: 10 MB]

[ALLOWED FILE TYPES: PDF,DOC,DOCX,XLS,XLSX,JPG,TXT,ODT,ODS]

Draft prijavnog obrasca – *Submission*

Submission

Before submitting the form electronically, please validate it. Please note that only the final version of your form should be submitted electronically.

Data Validation

Validation of compulsory fields and rules

Validate

Standard Submission Procedure

Online submission (requires internet connection)

Submit Online

Alternative Submission Procedure

If you cannot submit your form online you can still do it by sending an email to your National Agency within the 2 hours following the official deadline. The email must contain the complete electronic form and any file attachments you wish to send. You must also attach a snapshot of section "Submission Summary" indicating that this electronic form could not be submitted online. Your National Agency will analyse your situation and provide you with further instructions.

Submission Summary

This table provides additional information (log) of all form online submission attempts, particularly useful for the National Agencies in case of multiple form submissions.

Number	Time	Form Hash Code	Submitted	Description
1	2015-01-21 17:51:23 (Brussels, Belgium Time)	0000000000000000	Yes	Your submission was successful. Submission ID: 1000785

Strateška partnerstva – Kriteriji

Kriteriji za dodjelu bodova za kvalitetu prijave:

- Relevantnost projekta** (30 bodova)
- Kvaliteta prijedloga projekta i provedba** (20 bodova)
- Kvaliteta projektnog tima i suradnja** (20 bodova)
- Učinak i diseminacija** (30 bodova)

Maksimalno – ukupno 100 bodova



Prag - minimalno **60 bodova ukupno** + min. 50 % po kriteriju (15/10/10/15)

Relevantnost projekta (30 bodova)

- ✓ relevantnost za ciljeve i prioritete aktivnosti - ako nije obuhvaćen barem 1 prioritet, projekt se neće financirati (horizontalni ili prioritet za relevantno područje obrazovanja)
- ✓ utemeljenost na stvarnoj i primjerenoj analizi potreba
- ✓ jasno definirani i realni ciljevi relevantni za sudionike
- ✓ ostvarivanje sinergije različitih područja obrazovanja, osposobljavanja i mladih
- ✓ inovativnost i/ili komplementarnost s drugim inicijativama
- ✓ europska dodana vrijednost projekta

Kvaliteta projektnog prijedloga i provedba (20 bodova)

- ✓ jasnoća, potpunost i kvaliteta svih faza programa rada
- ✓ dosljednost između projektnih ciljeva i predloženih aktivnosti
- ✓ kvaliteta i izvedivost predložene metodologije
- ✓ mjere za kontrolu kvalitete
- ✓ troškovna učinkovitost/isplativost
- ✓ aktivnosti osposobljavanja/podučavanja/učenja:
 - u skladu s ciljevima projekta/odgovarajući broj sudionika
 - kvaliteta dogovora oko priznavanja i vrednovanja ishoda učenja

Kvaliteta projektnog tima i suradnja (20 bodova)

- ✓ odgovarajući sastav komplementarnih organizacija sudionica (odgovarajući profil, iskustvo, stručnost)
- ✓ raspodjela odgovornosti i zadataka - aktivan doprinos svih partnera
- ✓ sudjelovanje organizacija iz različitih područja (ako je relevantno)
- ✓ uključivanje novih sudionica u aktivnost
- ✓ učinkoviti mehanizmi koordinacije i komunikacije među partnerima te drugim dionicima
- ✓ djelovanje organizacija iz Partnerskih zemalja (ako je primjenjivo) - uvjerljiv dokaz dodane vrijednosti (inače se projekt neće razmatrati)!

Učinak i diseminacija (30 bodova)

- ✓ kvaliteta mjera za vrednovanje ishoda projekta
- ✓ mogući učinak projekta na:
 - sudionike i organizacije sudionice tijekom i nakon projekta
 - izvan organizacija i pojedinaca koji izravno sudjeluju u projektu (lokalna, regionalna, nacionalna i/ili EU razina)
- ✓ kvaliteta plana diseminacije
- ✓ kako će materijali, dokumenti i mediji biti dostupni i propagirani preko otvorenih dozvola, bez nerazmjernih ograničenja
- ✓ kvaliteta plana za osiguranje održivosti projekta

Rokovi

- **rok za prijavu: 31. ožujka 2015. u podne**
- početak aktivnosti: između 1. rujna 2015. i 31. prosinca 2015.

Vodič kroz program Erasmus+ 2015.

<http://www.mobilnost.hr/index.php?id=1009>

(trenutačno verzija 3 – 14.11.2014.!))

- Erasmus + opće informacije: str. 9.-26.
- E+ Obrazovanje i osposobljavanje: str. 28.
- Strateška partnerstva: str. 106.-122.; 274.-286.
- Podnošenje prijave: str. 232.-248.
- Diseminacija i korištenje rezultata: str. 297.-303.

Vodič za ocjenjivače

<http://www.mobilnost.hr/index.php?id=1018> - trenutačno verzija iz veljače 2014.

Prijavni obrasci

- predlošci: http://ec.europa.eu/programmes/erasmus-plus/discover/guide/documents-applicants_en.htm
- konačna verzija: u izradi
- postupak prijave: <http://www.mobilnost.hr/index.php?id=1012>



AGENCIJA ZA
MOBILNOST I
PROGRAME EU

Hvala na
pozornosti!

Odjel za visoko
obrazovanje
erasmus@mobilnost.hr

Informacije sadržane u
službenoj dokumentaciji imaju prednost
pred informacijama
navedenima u prezentaciji.

